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# COVER LETTERS IN A WEEK : WRITE A GREAT COVERING LETTER IN SEVEN SIMPLE STEPS



Paperback. Book Condition: New. Not Signed; Description: Sunday: Understand the importance of first impressions and the common mistakes people make Monday: Ensure your application is taken seriously with a cover letter that is concise, complements your CV and is targeted to the job you have applied for Tuesday: Discover how to style and structure your cover letter with advice on forms of address, etiquette, fonts, margins and the importance of 'white space' Wednesday: Design your cover letter to engage your...

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- Authored by Catt Hilton
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